

Cornwall & Devon Land Rover Club Ltd

Supplementary Regulations



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INTRODUCTION

The rules and regulations that govern the management of Cornwall and Devon Land Rover Club Ltd. and the manner in which our competitions are run are detailed in several documents that all members and competitors should be familiar with. The aim of this booklet is to make you aware of these documents, if you are not already, and to pull together some of the more important information into a more user friendly publication.

As a club member you should have access to the Club Constitution which details how we run our club, and as a competitor there are certain things that you must have a knowledge of because it is a requirement of the Motor Sports Association, the governing body that regulates all 4 wheeled motor sport in the UK. Both can be found in this booklet.

This is the seventh time we have published this booklet and there are some amendments from the previous version.

Please read this booklet carefully and any constructive criticism is welcomed.

Guy Cashmore

Chairman,

Cornwall and Devon Land Rover Club Ltd.

June 2018

KEY POINTS FOR ALL COMPETITORS

The rules which govern our motor sport are laid down by the Motor Sports Association (*United Kingdom*). With the approval of the MSA, these rules have been modified, where allowed, by the ALRC. The modified rules are published in the ALRC yearbook and, where allowed, further modified in our own Supplementary Regulations contained within this booklet. The rules contained in all three documents must be complied with at all times.

Clarification of rules can be sought from:

Technical matters - Club scrutineers, as published in the latest Club Magazine.

General regulations - The Competition secretary/s.

Extracts from the 2016 MSA Competitors' Yearbook - 'The Blue Book'.(Page 138)

H 32.1.5 An entrant shall, before the event, satisfy themselves as to the eligibility and safety of the vehicle and the competence of its driver.

H32 1.6. An entrant shall furthermore ensure that a vehicle is maintained in an eligible and safe condition throughout the event or meeting.

H32.1.7. The act of presenting a vehicle and safety equipment for official scrutiny shall be deemed a declaration of its fitness and eligibility for the event and an acceptance of the consequences of such a declaration not being valid.

H32.1.8 Vehicles shall comply with the MSA Technical Regulations and any appropriate Approved Formulae Regulations.

With respect to the last item, the ALRC Handbook can be taken to equate to "Approved Formulae Regulations."

SUPPLEMENTARY REGULATIONS (All Events)

1. Cornwall and Devon Land Rover Club Ltd. will organise JTV, Tyro, RTV and CCV Trials, and Competitive safaris. The date and location of such events shall be published quarterly in the Club Magazine.
2. All events shall be held under the General Regulations of The Motor Sports Association (incorporating the provisions of the International Sporting Code of the FIA), the regulations of the Association of Land Rover Clubs, and these Supplementary regulations. MSA permits and a copy of all regulations will be available for scrutiny at all events.
3. Events are open to all members of the organising club and affiliated ALRC clubs only.
4. Scrutineering will take place on the day of the event. Scrutineering will close at 1000 unless otherwise stipulated.
5. Unless otherwise advised, all competitions will start at 1030. Signing on will close at 1015.
6. All competitors must produce a valid Club Membership card. (*Membership of Cornwall and Devon Land Rover Club Ltd. can be obtained on the day of the event*).
7. There shall be no practising.
8. Any maintenance where the possibility of fluid spillage is likely must be carried out over a groundsheet impervious to fluid. All resultant used fluid and parts must be removed from the competition site when departing.
9. All vehicles shall be identified by a competition number to be determined from the previous years' results. A new number will be

issued to new competitors. The competition number shall be displayed in an unobscured position such that it is clearly legible by the officials.

10. Prizes shall be awarded for first overall and first in each class.

(Tyro - Prizes will be awarded for the top driver in each class).

11. Classes shall be in accordance with ALRC classes as published

12. Navigators may be changed throughout the event providing they are signed on before 1015.

13. The maximum number of entries is 60.

14. Entry fees will be at the rate agreed at the previous Annual General Meeting of The Cornwall and Devon Land Rover Club Ltd. In the event of cancellation, subject to any necessary pro-rata reduction for costs incurred, all fees will be refunded.

15. Only signed on competitors may drive on the competition site.

16. **Except whilst competing, and when otherwise indicated by an Official, the maximum speed on any part of the competition site shall be 10 mph.**

17. Competitors must sign-on and start the event to be classified in the results.

18. Results may be viewed 30 minutes after the competition ends.

19. Protests of any nature should initially be directed to the Clerk of the Course.

20. Where the number of entries for a particular vehicle class is less than three, entries may be amalgamated into the most appropriate similar class. Prizes will be awarded accordingly.

21. Clubs members may arrange an event and act as Clerk of the Course for such event only once per discipline and per competitive season. Maximum points will be awarded as though the member had taken part and won the event.

SUPPLEMENTARY REGULATIONS (Trials)

21. Trials will consist of sections of various lengths, marked by pairs of canes, with the direction to be followed indicated by decreasing numbers shown on the right hand marker cane.

22. Drivers will attempt sections in the order shown on the score sheet, with the first driver being alternated on each section. Where possible, no driver shall be first on more than 1 section.

23. Signed on marshals will be judges of fact and will clearly indicate when a vehicle has struck a marker cane or stopped. Once so indicated, drivers are to immediately cease any further attempt at the section and follow the marshal's directions. **Any continued attempts at the section may result in a maximum score being awarded.** (*This is to ensure minimal unnecessary damage to the ground, and maximum fairness to the remaining competitors e.g. no holes being dug by spinning wheels*).

24. In RTV trials seat belts must be worn as designed.

SUPPLEMENTARY REGULATIONS (Competitive Safari)

25. The course shall consist of trials like sections joined by faster sections such that the overall average speed does not exceed 30 mph. A single lap may consist of more than one circumnavigation of the course.

26. Drivers may not commence subsequent laps until all vehicles have completed the current lap unless otherwise directed by the Timekeepers.

27. Signed on marshals shall be judges of fact and shall report infringements as directed by the Clerk of the Course at the marshals' briefing, and as subsequently stated at the Drivers' briefing.

28. Passengers may be required to wear coloured wrist straps to prevent none signed on passengers from riding in vehicles.

SUPPLEMENTARY REGULATIONS (Time Trial)

The events will be held under the General Regulations of The Motor Sports

Association (incorporating the provisions of the International Sporting Code of the FIA), the regulations of the Association of Land Rover Clubs, and these Supplementary regulations. MSA permits and a copy of all regulations will be available for scrutiny at all events.

Scrutineering will take place on the day of the event. Scrutineering will close at 09.45 unless otherwise stipulated.

Unless otherwise advised, all competitions will start at 10.30. Signing on will close at 10.00.

All competitors must produce a valid Club Membership card.

(Membership of Cornwall and Devon Land Rover Club Ltd. can be obtained on the day of the event).

There shall be no practising.

Any maintenance where the possibility of fluid spillage is likely must be carried out over a groundsheet impervious to fluid. All resultant used fluid and parts must be removed from the competition site when departing.

All vehicles shall be identified by a competition number to be determined from the previous years' results. A new number will be issued to new competitors. The competition number shall be displayed in an unobscured position such that it is clearly legible by the officials.

Classes shall be in accordance with ALRC classes as published below.

Navigators may be changed throughout the event providing they are signed on before 10.00.

The maximum number of entries is 20.

Entry fees will be at the rate agreed at the previous Annual General Meeting of The Cornwall and Devon Land Rover Club Ltd. In the event of cancellation, subject to any necessary pro-rata reduction for costs incurred, all fees will be refunded.

Only signed on competitors may drive on the competition site. They must hold and produce valid Cross Country MSA Licence at signing on.

Except whilst competing, and when otherwise indicated by an Official, the maximum speed on any part of the competition site shall be 10 mph.

Competitors must sign-on and start the event to be classified in the results.

Results may be viewed 15 minutes after the competition ends.

Protests of any nature should initially be directed to the Clerk of the Course.

Where the number of entries for a particular vehicle class is less than three, entries may be amalgamated into the most appropriate similar class. Prizes will be awarded accordingly.

Time Trials are a timed event which run over a section gated from 12 – 1 of around a 300m length.

The course average speed may not exceed 30mph.

Each competitor will drive each section 3 times, with all times recorded.

VEHICLE SUPPLEMENTARY REGULATIONS

RTV Trial

1. All competing vehicles must carry a fire extinguisher of type AFFF, minimum capacity 1.75 litre or equivalent extinguishant / weight as specified in the MSA Yearbook, within reach of, or operable from the driver's seat. Such extinguisher to be securely fixed.

2. All competition vehicles must have a suitable rope of at least 19mm diameter. Non-stretch ropes are acceptable, though not preferred.

(During a snatch recovery shock is transmitted from one vehicle to the other if there is no 'give' in the rope).

3. Class 9 vehicles used in CCV trials and/or Competitive Safaris within the last 12 months may not participate in RTV trials for points or trophies. Other classes of CCV and Competitive Safari vehicle may compete provided they are road legal and comply with all other requirements. However, such vehicles must be driven in a manner commensurate with the status of the event. *(i.e. No deliberate ignoring of damage to the vehicle in order to gain competitive advantage).* This revision will be reviewed in 12 months time.

4. Each vehicle can only be entered with a maximum of two drivers. (Double drive). Exceptionally, with the consent of the Clerk of the Course, a third driver may use a vehicle in the case of breakdown. (See

5 below).

5. In the case of breakdown, drivers may drive another entrants vehicle for the remainder of the competition at the discretion of the Clerk of the Course. The Clerk of the Course shall specify which class such driver shall continue to compete in.

6. The carrying of a spare wheel is optional.

7. Where the load area is open to the driving area, all heavy and/or hard and/or sharp equipment is to be securely fixed in position.

CCV Trial

1. A circuit breaker must be fitted in order to isolate all electrical circuits in the event of an accident. It must be fully accessible and operable by the driver.

2. Each vehicle can only be entered with a maximum of two drivers. (Double drive). Exceptionally, with the consent of the Clerk of the Course, a third driver may use a vehicle in the case of breakdown. (See 3 below).

3. In the case of breakdown, drivers may drive another entrants vehicle for the remainder of the competition at the discretion of the Clerk of the Course. The Clerk of the Course shall specify which class such driver shall continue to compete in.

4. The carrying of a spare wheel is optional.

5. It is **strongly recommended** that a roof is fitted to further protect the occupants in the event of a vehicle rollover and from falling branches in the event of striking a tree.

6. Sound testing may be conducted in accordance with MSA regulation [C(b)] 24. (Max 100dB(A) @ _ Max RPM @ 0.5m from exhaust).

Competitive Safari

1. Each vehicle can only be entered with a maximum of two drivers. (Double drive).

2. The entrant shall ensure that only the nominated car is used throughout the event and only the nominated driver(s) drive that car.

3. The carrying of a spare wheel is optional.

4. Tyres must be selected from Tyre List 17(c) Aggressive. (It is strongly recommended that if you are attending a non CDLRC event you check the supplementary regulations of the event in question to ascertain what tyres may be used).

5. Sound testing may be conducted in accordance with MSA regulation [C(b)] 24. (Max 100dB(A) @ _ Max RPM @ 0.5m from exhaust).

Supplementary Regulations for Unlicensed Drivers

These Supplementary regulations allow an unlicensed driver to take part in an unlicensed RTV of which there will be Four a year to be held as part of the normal RTV calendar. To enable an unlicensed driver to be eligible first they must prove they are competent, have good vehicle control, understand the rules for RTV trials be 15yrs + and have a Driver record sheet to act as proof of competing in at least four Tyro's the Clerk of course(COC) must have signed this record sheet for each Tyro of which two must have been with C&D LRC . Drivers record sheets are available from the clerks of course at the TYRO or unlicensed RTV events as they will be included in the COC packs . The unlicensed driver record sheet is the responsibility of the named driver on the top of the sheet , they hold full responsibility for safe keeping of the record sheet C&D LRC have no responsibility for the sheets safe keeping .

Eligibility rules

At the end of each event you compete in as an Unlicensed Driver - present your driver record sheet to the COC , if they are happy that you have completed the day in a competent manner they will sign the sheet as a record . You need to have four signatures for each discipline of trial to allow you to compete in the next level at least two of these signatures must be from a C&D LRC organised event for each discipline .

Tyro – You need to have four signatures as a record on your driver's sheet before you can compete in an unlicensed RTV

Unlicensed RTV driver (15+yrs) --At any of the 4 unlicensed RTV events – you will run as part of the group but never allowed to go first on any section ,If the running order means as an unlicensed driver you will be first to go on a section you will be rotated to the end of the groups running order as part of the numbers being dropped for each section . You will be allowed to run to gate 4 so if the 4 gate is cleared at score of 3 for that section this will be recorded as 3c (the “c” will signify a clear for that section) on the master score sheet so lowest possible score for the day is 24 . At the end of the day present your driver record to the COC if they are happy that you have completed the day in a competent manner then they can sign the drivers record sheet .

NAVIGATORS for unlicensed RTV driver – Navigators need to hold a full road license and have RTV experience, they are allowed to be competing drivers in the same event BUT as there is a possible advantage to be had by sitting as a navigator before your turn to drive the unlicensed driver must be before the licensed driver in the running order . At some stage in the day event the running order will mean there is a need to swap positions. The unlicensed driver can navigate in the event but only for the driver they signed on for at the beginning of the event on the competitors signing on sheet.

Advanced Unlicensed RTV Driver (16+yrs) – Once 4 signatures for tyro and 4 signatures for unlicensed RTV events are present on the drivers record sheet can the holder drive in an RTV to gate 1 . You will run as part of the group , competing under the same rules as a licensed driver . Your navigator still has to hold a full road licence and have RTV experience . Lowest possible score for the day is 0. As you are competing under normal RTV rules you are eligible for a points reward for helping to setting up an event and being one of the Clarks of Course .

Scoring – All unlicensed drivers will be scored in the same manners as all the other drivers/ competitors so the same rules apply to all drivers partaking in the same event . The unlicensed drivers will be indicated on the main score sheet for each group running in the event so there total score can be calculated to form a separate league table for end of season results .

Parental consent – If the unlicensed drivers parent or guardian is not present on the day of the event then official parental consent must be given by means of the MSA parental consent form –Available to download from the MSA website.

General Reminders to Competitors

1. Vehicle occupants must not smoke while competing.
2. Competitors must not drink alcoholic beverages immediately prior to, or during a competition. Similarly, the taking of drugs is incompatible with motor sport.
3. Under 18s, unaccompanied by a parent or guardian, must produce a letter of consent from their parent/guardian to be eligible to participate in any capacity. An appropriate adult must be specified in the letter of consent for the purposes of signing on.
- 4 ., All under 18's taking part must have the written consent of their guardian or parent if they are not present at the event.

CORNWALL AND DEVON LAND ROVER CLUB VEHICLE CLASSES

Tyro

Up to 95”

100” and above

Novice (anyone who has done less than 3 Tyro's)

Expert (anyone who has done more than 3 events in any discipline)

TRIALS

| | Suspension | Wheelbase | Applicability |
|----------------|------------|-----------------|--|
| Standard Class | | | |
| 1 | Leaf | Up to 84" | 80 only |
| 2 | Leaf | Over 84" to 90" | 86,88, Lightweight |
| 3 | Leaf | Over 90" | 101,107,109,110(includes FC's) |
| 4 | Coil | Up to 95" | 90 |
| 5 | Coil/air | Over 95" | RR, Disco, Freelander, 110 127/130 |
| Modified Class | | | |
| 6 | Leaf | Up to 84" | 80 only |
| 7 | Leaf | Over 84" to 90" | 86,88, Lightweight |
| 8 | Leaf | Over 90" | 101,107,109,110(includes FC's) |
| 9 | Leaf | Up to 84" | 80 only |
| 10 | Coil | Over 84 to 95" | 86,88, Lightweight,90 |
| 11 | Coil/air | Over 95" | All types over 95" wheelbase. |
| Q Class | Open | Open | Land Rover but may not compile 100% with existing ALRC technical regs. |

COMPETITIVE SAFARI

| | Description/applicability |
|----------------|--|
| Standard class | |
| 1 | Leaf sprung. Up to 2000cc 4 cylinder petrol and up to 2286cc Diesel |
| 2 | Leaf sprung. 2001cc to 2495cc petrol or 2287cc to 2495cc Diesel and LWB 2625cc 6 cylinder petrol |
| 3 | 90/Ninety/SWB Defender(Petrol and normally aspirated Diesel) |
| 4 | All models with Turbo diesel engines |
| 5 | RR, Disco,110/LWB Defender, Freelander,All FC's and LWB-V8(petrol) |
| Modified Class | |
| 6 | Leaf sprung up to 3000cc |
| 7 | Leaf sprung above 3000cc |
| 8 | Coil/Air sprung up to 3600cc |
| 9 | Coil/air sprung above 3600cc |
| | |
| | |

The Defender range of vehicles are directly equivalent to the Ninety / 90, One Ten / 110 & 127 / 130 / One-Thirty range.

WHAT LICENCE YOU NEED AT A GLANCE

| EVENT | DRIVER | PASSENGER |
|-------|--------|-----------|
| | | |

| | | |
|--|---|--|
| Competitive Safari & Time Trial | <ol style="list-style-type: none"> 1. Full Club membership Card. 2. MSA Competition License. 3. Full road license. | <ol style="list-style-type: none"> 1. Full Club membership card. 2. Min 16 years of age. 3. Written approval from Guardian if under 18. |
| CCV | <ol style="list-style-type: none"> 1. Full Club membership card. 2. Full road license. | <ol style="list-style-type: none"> 1. Full or Family Membership card. 2. Min 14 years of age. 3. Written consent from Guardian if under 18. |
| RTV | <ol style="list-style-type: none"> 1. Full Club membership Card. 2. Full road license. 3. Junior Driver on completion of CDLRC specific SR's for underage drivers. | <ol style="list-style-type: none"> 1. Full or Family Membership card. 2. Min 12 years of age.(if vehicle has factory fitted hard top) 3. Written approval from Guardian if under 18. |
| TYRO* | <ol style="list-style-type: none"> 1. Full or Family Membership card. 2. Min 13 years of age. 3. Written consent from Guardian if under 18. | <ol style="list-style-type: none"> 1. Full or Family Membership card. 2. Full road license and experience of off road trials if driver does not hold Full Road license. 3. Written consent from Guardian if under 18. |
| JTV | <ol style="list-style-type: none"> 1. Full or Family Membership card. 2. Min 8 years of age, Max 18 years of age. 3. Written consent from Guardian if under 18. | N/A |

* If driver holds a Full road license, passengers may be carried in rear seats. Seats must be forward facing. Passengers must be belted in. Min age 2. Under 4 to be in proper child seat. Rear seat passengers do not need to be signed on. Written consent required for all persons under 18.

CONSTITUTION AND RULES

CORNWALL & DEVON LAND ROVER CLUB Ltd.

*

2018

*

CLUB OFFICERS:

| | |
|-----------------------|----------------------------|
| HON. CHAIRMAN | ALRC REPRESENTATIVE |
| HON. VICE CHAIRMAN | RIGHTS OF WAY OFFICER |
| HON. SECRETARY | RESULTS SECRETARY |
| HON. TREASURER | SAFETY/ENVIRONMENT OFFICER |
| COMPETITION SECRETARY | CLUB SHOP |
| ENTRIES SECRETARY | EQUIPMENT OFFICER |
| MEMBERSHIP SECRETARY | CHILD PROTECTION OFFICER |
| NEWSLETTER EDITOR | ENTRY LEVEL EVENTS OFFICER |
| SOCIAL SECRETARY | WEBSITE ADMINISTATOR |

CONSTITUTION

1. TITLE

The name of the Club shall be "Cornwall and Devon Land Rover Club Ltd." hereafter referred to as "The Club".

2. OBJECTIVES

- (a) To further interest in motoring, motor sport, caravanning and camping.
- (b) To provide Members with information, advice and assistance on matters connected with motoring, caravanning and camping.
- (c) To promote competitions for Land Rovers and other vehicles in accordance with the requirements of the A.L.R.C. and M.S.A.
- (d) To arrange caravan and camping rallies, tours, lectures, discussions and social and other meetings.
- (e) To afford Members such benefits and privileges as it may be possible to arrange.
- (f) To arrange invitation events.

3. MEMBERSHIP

Ladies and gentlemen who are enthusiasts of vehicles suitable to the Club requirements shall be eligible for membership. Discounted membership shall be available to families. Only the Full member of a Family membership shall receive a newsletter.

4. AFFILIATION

The Club shall be affiliated to the Association of Land Rover Clubs Ltd. and shall be bound by the rules of the Association and MSA rules. Eligible members of the Club are automatically individual members of the Association.

5. MANAGEMENT

The authority and responsibility for the transaction of the business of the Club and for its management shall be vested in a Committee, who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which the Club is established, other than those hereby expressly directed or required to be exercised or done by the Club in General Meeting. All officers must be individual members of the Club.

6. ELECTION OF OFFICERS

The Chairman, Treasurer, Secretary and Competition Secretary shall be elected for a term of 3 years at the Annual General Meeting and the Committee and Auditors for 12 months subject to termination of office by resignation or otherwise shall remain in such office until their successors are appointed at the Annual General Meeting. The Committee shall have power to co-opt other members as they deem necessary. The retiring officers and other members of the Committee shall be eligible for re-election.

7. COMMITTEE

The Committee shall consist of not less than eight members, exclusive of the Secretary, Treasurer and Competition Secretary, who shall be ex-officio members of the Committee. One half of the Committee shall form a quorum. Nominations of Candidates for election to the Committee shall be received by the secretary not less than seven days before the Annual General Meeting, with an intimation in writing signed by each member nominated that he or she is willing to serve. Nominations of Candidates shall be signed by the member proposing them. The Committee shall have the power to appoint a sub-committee of not less than 3 persons to meet on its behalf in respect of any matter which is specifically referred to such a sub-committee.

8. MEETINGS OF COMMITTEE

The Committee shall meet whenever summoned by the Secretary who may convene a meeting of his/her own accord, usually the 3rd Tuesday every month, or shall do so by the direction of the Chairman or on a requisition signed by one half of the Committee.

9. ABSENCE FROM A COMMITTEE

Any member of the Committee who shall without sufficient reason absent himself from three consecutive Committee meetings will be understood to have resigned his position upon the Committee, unless proper apologies have been recorded.

10. DUTIES OF SECRETARY

It shall be the duty of the secretary to attend in person or by deputy all meetings of the Club and all meetings of the Committee and to take minutes of the proceedings. Such minutes shall be recorded/kept electronically and presented in hard copy for confirmation at the following meeting.

11. BANKING

All monies of the Club shall be banked by the Treasurer in the name of the Club and NO DISBURSEMENTS shall be made therefrom except in accordance with the form or forms authorised by the Committee.

12. VOTING AT GENERAL MEETINGS

Each paid up Committee member present at a meeting of the Committee shall be entitled to exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. The Committee shall vote by ballot if any member present so demands. The Secretary and Treasurer shall not vote on Committee matters.

13. SUBSCRIPTION

The annual subscription shall be reviewed annually and will be ratified at the A.G.M. In addition, there shall be a joining fee of £5-00 at the first and after a LAPSE OF MEMBERSHIP.

and

13a. when a family joins the Club one £5-00 joining fee would cover all the members of that family making them eligible to attend events and social activities.

13b. All families and friends are welcome as spectators. For social/non-competitive events all members are invited to bring their families and friends, for special social events e.g. barbecues, coach trips etc. that will possibly incur extra charges each member may invite one guest ages 17 years or over. Persons under 17 years and children are always welcome and will only be charged should it be considered essential.

14. PAYMENT OF SUBSCRIPTIONS

Subscriptions shall be payable at any time and will expire on 31st December of the year for which paid.

15. NEW MEMBERS

No new member shall be entitled to any of the privileges of membership until after the payment of his/her first subscription.

16. NON PAYMENT

No member whose subscription is in arrears shall be eligible to take part in any competitions promoted by the Club and General Competition rules of the A.L.R.C. and M.S.A.

17. USE OF CLUB NAME AND ADDRESS

The name and address of the Club shall not be given by any member as his/her address for any Trade, Advertising or Business purposes, or in connection with any legal proceedings.

18. EXPULSION OF MEMBERS

It shall be the duty of the Committee if at any time they shall be of the opinion that the interests of the Club so require, by letter to invite any member to withdraw from the Club within a time specified in such letter, and in default of such withdrawal, to submit the question of his/her expulsion to a meeting of the Committee to be held within six weeks after the date of such letter. Members of the Committee shall be given at least seven days' notice that a question of withdrawal or expulsion is to be discussed at a meeting of the Committee. The member whose expulsion is under consideration shall be given at least seven days' notice of such a meeting and shall

be allowed to offer an explanation of his/her conduct verbally or in writing and if two thirds of the members present shall vote for his/her expulsion, he/she shall thereupon cease to be a member of the Club.

19. THE ANNUAL GENERAL MEETING

The Annual General Meeting of the Club shall be held in the month of February each year upon a date and at such a time to be fixed by the Committee. The Annual General Meeting shall:

- (a) Receive from the Treasurer a full statement of Accounts.
- (b) Receive from the Committee a report on the activities of the Club during the said year.
- (c) Where necessary, elect the Chairman, Secretary, Treasurer, Competition Secretary and Auditors.
- (d) Elect the Committee.
- (e) Settle any remuneration for Officers of the Club.
- (f) Decide on any resolution which may be duly submitted to the meeting as hereinafter provided.

20. SPECIAL GENERAL MEETING

A Special General Meeting may be convened by direction of the Committee, or on requisition to the Secretary stating the business for which the Special General Meeting is required and signed by not less than 12 members. If the meeting so requisitioned is not convened within twenty-one days, the said twelve members may convene such a meeting. Twenty percent of members shall form a quorum. At least twenty-one days' notice of all General Meetings shall be given, but the non-receipt of such notice by any member shall not invalidate the proceedings.

21. AGENDA

When members wish a matter to be discussed at a General Meeting, the text of such a matter signed by at least two members shall be sent to the secretary at least fourteen days before the date of such meeting so that it may be included in the Agenda. A copy of the Agenda shall be sent to each Committee member at least five days prior to the meeting but the fact that any member has not received a copy of the Agenda shall not invalidate the proceedings. No business which is not included in the Agenda shall be discussed at the meeting unless every member present is in favour thereof. Should the proposer of any motion fail to move a resolution in respect of the relevant item on the Agenda, then any member shall be entitled to do so.

22. VOTING AT SPECIAL GENERAL MEETINGS & ANNUAL GENERAL MEETINGS

1 vote per paid up member over the age of 17.

Every person with a right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings except as

provided in Rule 28, a majority of votes decides a resolution. At any General Meeting, any twelve members may demand a poll, and thereupon the meeting shall be postponed by adjournment to a time and place named by the Chairman, and a postal vote shall be taken of all members of the Club. The decision of the members, as shown by such postal vote, shall be reported to the adjourned meeting and shall be deemed to be the decision of the meeting.

23. RIGHT TO BE PRESENT

No one can take part in a General Meeting unless he/she has paid his/her subscription according to these rules.

24. OBSERVANCE AND INTERPRETATION OF THE RULES

Every member binds him/herself to abide by the Rules of the Club and also any modifications thereof made in conformity with such Rules and also to accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretation of these Rules.

25. EVENTS

All motor competitions promoted by the Club shall be held under the General Competition Rules of the A.L.R.C. and M.S.A. Any member convicted of an offence arising out of his/her being in charge of a Motor vehicle in any Club Event or on Club business shall thereupon be liable to expulsion from the Club under Rule 18.

26. CARAVAN & CAMPING RALLIES

Shall only be promoted with the prior authority of the Association of Land Rover Clubs.

27. COPIES OF RULES

Every member shall be furnished with a copy of the Club Rules and A.L.R.C. Rules.

28. DISSOLUTION

The Club, with the approval of the Association, may be dissolved by a Special General Meeting convened by direction of the Committee, or on the requisition of the majority of the members. If the resolution of the dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realisation these shall be disposed of at the discretion of the Committee.

29. COMPETITION RULES

As M.S.A. General Competition Rules (Blue Book) and A.L.R.C General Competition Rules (Green Book) and Supplementary Regulations as published.

30. ALTERATION TO THE RULES

Any alteration may be made to these rules by an Annual General Meeting, provided:

- (a) That the proposed alteration has been submitted to the Secretary of the A.L.R.C.
- (b) That details of the proposed alterations are included in the notice of General Meeting.
- (c) That the resolution proposing such alteration is carried by two-thirds of those present and voting at such Annual General Meeting, or, by two-thirds of those voting should a poll be demanded as provided for in Rule 22.

CHILD PROTECTION POLICY

The MSA has published a Policy Statement in the Competitors' Yearbook and the Club Committee has adopted it verbatim.

The Cornwall and Devon Land Rover Club Policy Statement on Child protection is as follows:

- **The child's welfare is paramount.**
- **All children whatever their age, culture, disability, gender, language, racial origin, religious belief and/or sexual identity, have the right to protection from abuse.**
- **All suspicions and allegations of inappropriate behaviour will be taken seriously and responded to swiftly and appropriately.**

As defined in the Children's Act 1989 anyone under the age of 18 years should be considered as a child for the purposes of this document.

CORNWALL AND DEVON LAND ROVER CLUB LTD DATA PROTECTION PRIVACY POLICY

This policy applies to the work of the Cornwall and Devon Land Rover Club (CDLRC). The policy sets out the requirement that CDLRC must gather personal data for membership purposes under the Companies Act 2006.

(Under this Act it is a requirement that the name and address of a former member is retained for ten years after they cease to be a member).

1. The policy details how personal data will be stored and managed in line with data protection principles and the General Data Protection Regulation (GDPR). The policy is reviewed on an ongoing basis by the CDLRC committee to ensure that CDLRC is compliant under the regulations.
2. CDLRC have determined that the lawful basis for holding and processing data on personal members is Legitimate Interest for the purpose of administrating of the Club.
3. The CDLRC committee is the Data Controller with the contact being the current club Secretary.
4. The forms used to request personal information will contain a privacy notice (detailed in this document) informing members as to why the information is being requested and what the information will be used for. The CDLRC Committee will seek to ensure that personal member information is not used inappropriately and to this end will appoint a Data Processor. This will be the current Membership Officer.
5. Appropriate use of information provided by members will include:
 - a. Communication with members about CDLRC events and activities.
 - b. Sending members the ALRC Members Handbook. This will be done via a printer who is a third party Data Processor that the ALRC has entered an agreement with.
 - c. Communication with members about their membership and any specific issues associated with

their membership of CDLRC.

6. Members will be asked to provide information that is relevant for membership purposes which will include:

- a. Name, Postal address, Email address, Telephone number
- b. CDLRC has a responsibility to ensure members information is kept up to date. Members will be asked to let CDLRC know if any of their information changes.

7. The CDLRC Committee is responsible for ensuring that CDLRC remains compliant with data protection requirements and shall ensure that new members joining the CDLRC Committee receive an induction into how data protection is managed within CDLRC. The CDLRC Committee will review what data is held, data protection and who has access to information on a regular basis.

8. The CDLRC Committee has assessed that the data held on members is readily available from many sources and that therefore the harm that could be caused to any individual by loss or theft of the data held by CDLRC is insignificant.

The CDLRC Committee have a responsibility to ensure that the data is both securely held and processed. In this consideration the following will apply:

- a. Only grant access of personal data of members to those on the Committee who need to communicate with members.
- b. Using password protection on electronic devices that contain or access personal information.

INSURANCE OVERVIEW

1. All competitive events organized by Cornwall and Devon Land Rover Club Ltd. are held under permits issued by the Motor Sports Association (MSA). A competitor, (this term includes navigators / passengers) holding a valid Club Membership card and taking part in one of the Club's events, is insured against Public Liability as follows;

- a. Injury to the public.
- b. Damage to third party property.
- c. Comp Safari drivers (where a Clubman's Licence is held) are insured against personal injury*.

2. Competitors are not insured against;

- a. Damage to the competing vehicle.
- b. Personal injury*.
- c. Claims made against or by another competitor.

3. Officials are insured against personal injury*.

4. Any member seeking more details of the level of insurance provided should read Paragraph 30.1.1 – 30.4 (Page 84) of the MSA Competitors' Yearbook (The blue book).2016

5. Club members who compete in events which require only a club membership card, may obtain insurance against personal injury* by obtaining an MSA competition license.

6. It is the competitors' responsibility to be aware of all rules appertaining to their event and the powers invested in the Clerk of the Course and other Officials.

* Personal injury is generally where a permanent disability results from the accident as mentioned above for more details.

More details of the insurance cover provided by the MSA's insurers, Alexander Forbes Motor Sports Risk Services, Manchester, can be found on Page 84 of 2016 MSA Blue book

.Copies of the policies can be seen on application to the MSA Company Secretary at Motor Sports House.

GETTING STARTED

If you want to come and compete with the minimum of fuss, then here are some basic guidelines for preparing your vehicle to take part in the type of event that most first timers go for, an RTV trial (Road Taxed Vehicle trial);

- The vehicle must be a Land Rover product.

- The vehicle must have a currently taxed.
- The vehicle must have a current MOT.
- The vehicle must have front and rear recovery points. The standard Land Rover front tie down point is not sufficient, nor is a tow hitch welded to the chassis or bumper. A jate ring which attaches to the chassis is acceptable, as is a tow hitch or eye that is bolted (*using high tensile bolts*) to the chassis.
- You must carry a tow rope of at least 19mm (3/4") diameter and 4.5 metres long (or longer). This rope should have some stretch/give in order not to transmit shock to the chassis during a recovery.
- Cornwall and Devon Land Rover Club Ltd. insist that you carry a fire extinguisher, minimum 1¾ litre AFFF or equivalent extinguishant, that is operable from the driver's seat.
- Each carburettor/fuel pump operating lever must have a return spring fitted over and above that provided by the manufacturer. Vehicles fitted with electronic throttle control by Land Rover are exempt from this regulation.

Useful Tips

All of our competitions start at 1030, however, you have a number of things that you must do before this time and you must allow time to do these. First of all your vehicle must be scrutineered. As well as checking all the items listed above, the scrutineer will test the brakes, steering, the general condition of the vehicle and chassis, and many other items. A standard vehicle that is in good condition and road legal should have no problem passing these checks, but it is well worth reading the article on scrutineering in the A.L.R.C. handbook to make

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sure you are not caught out. Secondly, you have to 'sign on'. The act of signing on means that you agree to abide by the rules of the MSA and also that you and the Club are insured against third party claims with respect to damage to property, or injury to spectators and officials. More important information on insurance can be found in the Insurance section.

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Vehicle has stopped between
the 6 and 5
Score 5

DRIVING A TRIAL SECTION

1. Vehicle should start with one or both wheel centres (hubs) on an imaginary line drawn between the two start canes.

ACCEPTABLE START POSITIONS

2. If you hit a cane you score the value of that gate.
3. If you come to a stop between gates, scoring is as follows:
4. Vehicles over 95" wheelbase are allowed 1 shunt. The shunt must be called **before** coming to an involuntary halt. The vehicle may be reversed but at least 1 wheel **must remain within the boundary of the course**. You may not touch canes that form previous gates.
5. Do not continue to spin your wheels once the vehicle has come to a stop and the marshal has called a stop.

RE LOG-BOOKING OF VEHICLES

All vehicles competing in CCV trials and Competitive Safaris are required to be inspected, and the owner issued with a Log-Book, when first built. Since 2005 it has been a requirement of the A.L.R.C. that all

vehicles are re-inspected, and the Log-Book annotated to this effect, every 5 years from first issue of the Log-Book.

Owners of vehicles requiring a Log-Book to compete are reminded that it is *their* responsibility to ensure their vehicle is re-inspected. The Club currently has 2 scrutineers who are qualified to conduct these inspections and you are encouraged to contact them before your Log-Book expires. There is no excuse for not having your vehicle reinspected. Whilst our own scrutineers may turn a blind eye to an out of date Log-Book and ask you to have your vehicle re-inspected before the next competition, no such flexibility can be expected at an away event.

GREEN ROADS, OR GREEN LANING

Unless organised by Cornwall and Devon Land Rover Club Ltd., any green laning activities undertaken by members of the Club is done strictly as a private citizen and the Club will not accept any responsibility whatsoever for these individuals actions.

Furthermore, all maps marked by the Club's green lane officers and marked for guidance only and it remains the responsibility of Club members using such maps to make their own enquiries to satisfy themselves as to their accuracy. The Club and its officers will not accept responsibility for any errors or omissions. Your attention is drawn to pages 54-57 of your 2017 ALRC handbook for detailed advice on green roads.